Co-funded by the Erasmus+ Programme of the European Union

SME QA

Strengthening Capacities and Mechanisms for Enhancement of Quality Assurance System in Higher Education in Bosnia and Herzegovina

SMEQA

Project number 101128889-ERASMUS-EDU-2023-CBHE-STRAND 3

Training of Experts

Strengthening capacities of the quality assurance in higher education system

AGENDA

LOCATION: University of Mostar, Matice hrvatske bb, Conference Room (SUM TV building, 1st floor)

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"TRAINING OF EXPERTS " Tuesday, 16th June 2026, Mostar		
9:30 – 10:00	Registration of participants	
10:00 – 10:10	Opening and Welcome Remarks	University of Mostar representative HEA representative Project coordinator
10:10 – 10:15	Short introduction to the agenda and purpose and methods of training	HEA representative
10:15 – 10:35	***Croatian Experience: Training of Experts*** • Presentation o AZVO experience in expert training • Overview of good practices in capacity building and selection of experts	AZVO representative

10:35-12:10	***Simulation of Experts Preparation Phase*** • Analysis of Self-Evaluation Report (*SER)* –selected excerpts: Individual work '15 • Introduction to the group work and site visit methodology '15 • Group work according to given roles '60	Individual and Group Work
12:10– 12:30	Coffee break	
12:30 - 13:30	***Site Visit Simulation Phase*** • Introduction to simulation of the interviews '10 • Group 1: Simulation of interview process '20 • Group 2: Simulation of interview process '20	Plenary session
13: 30 - 14:00	***Site Visit Simulation Phase*** • Focus on collected evidence, criteria assessment and preparation for the oral report • Lessons learned	Work in groups
14:00 – 15:00	Lunch Break	
15:00- 15.15	***Oral reporting*** • Introduction to session • Group 1: Presentation of oral report by the expert panel chair 5' • Group 2: Presentation of oral report by the expert panel chair 5'	Expert panels chairs
15:15 – 16:15	***Feedback from Groups and Discussion*** • Plenary discussion on key observations	Plenary Session
16:30– 17:00	***Importance of Reporting*** • Guidelines for structured reporting • Clarity, objectivity and evidence- based writing • Discussion • Wrap-up and Closing remarks	Plenary Session HEA representative